8th May 2017

Dear Parent/Carer,

**Year 3 - Visit to Durham Cathedral – Monday 22nd May 2017**

An educational visit to Durham Cathedral has been arranged for the children in Year 3 on Monday 22nd May 2017. The visit will include a workshop. They will travel by coach to and from the venue. The children will leave school around 9.15am and return to school for the end of the school day.

The children must wear school uniform, suitable shoes for walking and must have a waterproof coat and/or a sun hat. Your child will also need to bring a packed lunch.

The cost of the visit will be £10.00 per child, which includes entrance and a guided tour of the Cathedral, an outdoor Geography workshop and coach travel. A contribution of £10.00 per child is requested towards to the cost of the visit.

Please complete the attached consent form and return this to school with your voluntary contribution towards the visit by Friday 19th May 2017. This will ensure that all consent forms can be checked and the class can be fully prepared to leave on the morning of the trip without delay.

Please ensure that any permitted medication (diabetes, asthma etc.) is labelled with your child’s name and given to the teacher on the day of the visit.

Yours sincerely

Mrs G Rutherford

Business Manager

**Riverside Primary Academy – Year 3 – Trip to Durham Cathedral**

I consent to my child \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ participating in the visit to Durham Cathedral on Monday 22nd May 2017 and enclose a voluntary contribution of £10.00.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Parent/Guardian

**FAMILIES ELIGIBLE FOR FREE SCHOOL MEALS ONLY**

**Please tick one of the following options;**

* I would like a School Packed Lunch to be provided for my child.
* I will be providing a Packed Lunch for my child.