19th May 2016

Dear Parent/Carer,

Year 6 - Visit to Sunderland University – Thursday 16th June 2016

An educational visit to Sunderland University has been arranged for the children in Year 6 on Thursday 16th June 2016.

The children will leave school around 9.15am and return to school for 3.20pm. They will travel by coach to and from the University. The visit will include a presentation to introduce pupils to the idea of University and there will also be a number of activities throughout the day, including a team building exercise.

The children will need to wear school uniform, sensible school shoes and a waterproof coat. We are asking for a contribution of £5.00 towards the cost of transport. Each child will be required to bring a packed lunch.

Please complete the attached consent form and return this to school with your voluntary contribution towards travel by Monday 13th June 2016. This will ensure that all consent forms can be checked and the class can be fully prepared to leave on the morning of the trip without delay.

Please ensure that any permitted medication (diabetes, asthma etc.) is labelled with your child’s name and given to the teacher on the day of the visit.

Yours sincerely

Mrs G Rutherford

Business Manager

Riverside Primary Academy – Year 6 – Trip to Sunderland University

I consent to my child \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ participating in the visit to Sunderland University on Thursday 16th June 2016 and enclose a voluntary contribution of £5.00.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Parent/Guardian

**FAMILIES ELIGIBLE FOR FREE SCHOOL MEALS ONLY**

**Please tick one of the following options;**

* I would like a School Packed Lunch to be provided for my child.
* I will be providing a Packed Lunch for my child.