13th April 2016

Dear Parent/Carer,

**Visit to Sunderland Museum & Winter Gardens – Wednesday 27th April 2016**

An educational visit to Sunderland Museum & Winter Gardens has been arranged for the children in Year 4 on Wednesday 27th April 2016. The visit will include an Anglo Saxon workshop. They will travel by coach to and from the venue. The children will leave school around 9.15am and return to school for the end of the school day. Your child will need to bring a packed lunch and school uniform must be worn.

Entrance to the museum is free, however there is a cost for the workshop on the day and coach travel. We have some funding to subsidise all of the children’s trips this summer term and therefore are asking for a contribution of £5.00 per child towards the cost of the day.

Please complete the consent form below and return to school by Friday 22nd April 2016. This will ensure that all consent forms can be checked and the class can be fully prepared to leave on the morning of the trip without delay.

Please ensure that any permitted medication (diabetes, asthma etc.) is labelled with your child’s name and given to the teacher on the day of the visit.

Yours sincerely

Mrs G Rutherford

Business Manager

Riverside Primary Academy – Year 4 – Trip to Sunderland Museum & Winter Gardens

I consent to my child \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ participating in the visit to Sunderland Museum & Winter Gardens on Wednesday 27th April 2016 and enclose a voluntary contribution of £5.00.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Parent/Guardian

**FAMILIES ELIGIBLE FOR FREE SCHOOL MEALS ONLY**

**Please tick one of the following options;**

* I would like a School Packed Lunch to be provided for my child.
* I will be providing a Packed Lunch for my child.