11th April 2016

Dear Parent/Carer,

**Year 3 - Visit to Durham Cathedral – Wednesday 20th April 2016**

An educational visit to Durham Cathedral has been arranged for the children in Year 3 on Wednesday 20th April 2016. The visit will include a workshop. They will travel by coach to and from the venue. The children will leave school around 9.15am and return to school for the end of the school day. Each child will require a packed lunch and school uniform must be worn.

The cost of the visit will be £10.00 per child, which includes a guided tour of Durham Cathedral, activities and coach travel. We have managed to gain some funding to subsidise all of the children’s trips this summer term and therefore we are asking for a contribution of £5.00 per child towards the cost of the day.

Please complete the attached consent form and return this to school with your voluntary contribution towards the visit by Monday 18th April 2016. This will ensure that all consent forms can be checked and the class can be fully prepared to leave on the morning of the trip without delay.

Please ensure that any permitted medication (diabetes, asthma etc.) is labelled with your child’s name and given to the teacher on the day of the visit.

Yours sincerely

Mrs G Rutherford

Business Manager

Riverside Primary Academy – Year 3 – Trip to Durham Cathedral

I consent to my child \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ participating in the visit to Durham Cathedral on Wednesday 20th April 2016 and enclose a voluntary contribution of £5.00.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Parent/Guardian

**FAMILIES ELIGIBLE FOR FREE SCHOOL MEALS ONLY**

**Please tick one of the following options;**

* I would like a School Packed Lunch to be provided for my child.
* I will be providing a Packed Lunch for my child.